

## **2.0. Human Resources**

### **2.B. Position Descriptions**

#### **RESOURCE TEACHER**

**Policy Reference: EL-1.2**

**REPORTS TO: STUDENT SERVICES ADMINISTRATOR**

#### **SPECIFIC RESPONSIBILITIES:**

##### **Through consultation, collaboration and communication:**

- Assess individual students to determine learning needs
- Develop and manage individualized programs, and assist with the implementation of the program for funded students and identified level one students
- Organize and facilitate team meetings with student, parent, teacher, principal, counsellor, school psychologist, and speech and language pathologist, along with outside agencies as required
- Make formal referrals to appropriate support services within and outside of the school division
- Participate in selection, training and assignment of Educational Assistants
- Complete Level II and III funding applications
- Develop and distribute IEPs
- Determine health needs of students and ensure that Unified Referral Intake System (URIS) plans are developed and implemented
- Participate in the Kindergarten Early Identification Screening
- Coordinate vision and hearing screening

Coordinate English as an Additional Language (EAL) programs